



**Town of Lake View
Council Meeting Minutes**

April 8, 2021

6:30 p.m.

Lake View Municipal Complex

Mission: To promote ethical and responsive municipal government which provides its citizenry with high-quality municipal services in an efficient and cost-effective manner.

- I. **CALL TO ORDER:** The meeting was called to order at 6:33 p.m. by Mayor Adrain Dudley.
- II. **INVOCATION AND PLEDGE OF ALLEGIANCE:** The invocation was led by Mayor Adrain Dudley.
- III. **ROLL CALL:** Those present were Mayor Adrain Dudley and Council members Doug Beaulieu, Dan Celmer, Ben Hudson, Cheryl Ivey and Kelly Rolen.
- IV. **APPROVAL OF CONSENT AGENDA:** Motion made by Mayor Dudley to approve the consent agenda. The motion was seconded by Council member Ben Hudson. **The motion passed by a unanimous vote of the Council.**
- V. **PAYMENT OF BILLS:** Mayor Dudley motioned for the payment of bills from the consent agenda. The motion was seconded by Council member Doug Beaulieu. **The motion passed by a unanimous vote of the Council.**
 - A. **The following bills were approved to be paid:**
 1. AT&T Mobility -\$269.81
 2. Pitney Bowes -\$14.71
 3. HagerCo, LLC -\$385.00
 4. Comcast Business -\$111.96
 5. Wex -\$1,239.51
 6. Wex -\$1036.30
 7. Btech Inc. -\$176.00
 8. Xerox -\$103.12
 9. Xerox -\$255.63
 10. Bancorp -\$1339.22
 11. Tuscaloosa County Ad Valorem Tax Refund -\$132.37
- VI. **APPROVAL OF PREVIOUS MINUTES:** Mayor Dudley motioned for the minutes from the previous Council session read during the work session be approved with stated corrections. The motion was seconded by Council member Kelly Rolen. **The motion passed by a unanimous vote of the Council.**
- VII. **ORDINANCES, RESOLUTIONS & PROCLAMATIONS:**
 - A. Mayor Adrain Dudley discussed the reading of **Ordinance No. 01-04082021: Set Speed Limit On Parkways And Secondary Roads In The Corporate Limits Of The Town Of Lake View, Alabama** that was done during the work session proceeding the Council meeting. Mayor Dudley motioned to accept the reading during the work session as the first reading to then vote

on during the regular session. The same being true for all ordinances and resolutions read during the work session. The motion was seconded by Council member Kelly Rolan. **The motion passed by a unanimous vote of the Council.**

- B. Ordinance No. 01-04082021: Set Speed Limit On Parkways And Secondary Roads In The Corporate Limits Of The Town Of Lake View, Alabama:** Mayor Dudley motioned to accept Ordinance No. 01-04082021 with the effective date taking place one day after the installation of the new speeding signs. The motion was seconded by Council member Cheryl Ivey. **The motion passed by a unanimous vote of the Council.**
- C. Resolution No. 01-04082021: Authorizing The Mayor To Declare Various Town Hall Administration Assets As Surplus And To Sell, Convey or Otherwise Dispose Of The Same In Accordance With Resolutions And Ordinances Pertaining To Surplus Property.** Council member Kelly Rolan motioned to accept Resolution No. 01-04082021. The motion was seconded by Mayor Adrain Dudley. **The motion passed by a unanimous vote of the Council.**
- D. Resolution No. 02-04082021: Concerning The Division C Regional Multi-Jurisdictional Hazard Mitigation Plan.** Mayor Adrain Dudley motioned to accept Resolution No. 01-04082021. The motion was seconded by Council member Cheryl Ivey. **The motion passed by a unanimous vote of the Council.**
- E. Town Of Lake View, Alabama Proclamation Designating April As Fair Housing Month.** Mayor Adrain Dudley motioned to accept the proclamation and that the proclamation be posted upon signature. The motion was seconded by Council member Kelly Rolan. **The motion passed by a unanimous vote of the Council.**

VIII. FY 2020 Town of Lake View Audit Report

Mayor Adrain Dudley motioned to accept the FY 2020 Town of Lake View audit report from CPA Don Wallace and that once the signed document be posted after it is signed by the Mayor and Town Clerk. The motion was seconded by Council member Doug Beaulieu. **The motion passed by a unanimous vote of the Council.**

IX. DEPARTMENTAL BUSINESS

- A. Building Inspector:** Building Inspector George Pickle updated the Council on the status of various sections of construction projects with Tannehill Preserve. Mr. Pickle also stated that permits had slowed for the month of March. Mr. Pickle stated that the HVAC systems located in the hallway area and Town Clerk's office both have leaks and will need to be replaced. Mr. Pickle discussed the potential for flooding in the hallway and Town Clerk's office from the leaking units as the weather warms. Mr. Pickle suggested obtaining new quotes from HVAC contractors and moving ahead with repairs. Lastly, Mr. Pickle discussed the importance of passing the Floodplain Management Ordinance to ensure resident would not lose home insurance policies. Mr. Pickle briefly discussed preliminary plans on a saferoom for Town Hall and updated the Council on a quote being prepared by a contractor for the patio area in the police department.

Ordinance No. 02-04082021: Flood Damage Prevention Ordinance. Mayor Adrain Dudley motioned to accept Resolution No. 01-04082021. The motion was seconded by Council member Cheryl Ivey. **The motion passed by a unanimous vote of the Council.**

- B. Police Department:** Police Chief Eddie Frederick reported the following stats for the month of March 2021:
- 2 arrest for outstanding warrants

- 90 assists and contacts
- 21 calls from the corporate limits
- 12 calls from the police jurisdiction
- 3 calls outside the police jurisdiction
- 5 case numbers pulled.
- 3 offense reports taken.
- 4,585.8 miles driven.
- 2 outside agency assists.
- 2 traffic accidents
- 6 traffic citations
- 10 traffic stops
- 144 total contacts

Police Clerk Pamela Kirsch updated the Council on a visit by Lake View officer and K-9 to speak with the Dean of Veterinary Medicine at the University of Mississippi State and to visit a local head start school.

C. Magistrate: Magistrate Dionne Sanders reported the following stats:

- 49 court summonses mailed on March 24, 2021.
- The online municipal court payment portal Five Points Payments collected \$752.00 for the month of March 2021.
- 23 in-person citation payments totaling \$5,872.50 were made during March 2021.

D. Town Clerk: Town Clerk Cortez Rice reported the following stats for March 2021:

- \$17,446.44 in revenue
- \$33,572.89 in expenditures
- Gross profit of \$-16,126.45

X. OLD BUSINESS

- A. Amended Electrical Repair Quote from G.E.S.:** Received amended quote from G.E.S. after receiving the requested clarification on last line item of previous invoice. The quote was increased by \$120.00 due to the addition of repairs to conduits and outlets within Town Hall and the pavilion. Council member Kelly Rolen requested that additional quotes be obtained before moving forward with a decision.
- B. IT Firm Update:** Town Clerk updated Council members on the status of the IT/Server progress with RJ Young.
- C. A/V Equipment For Council Meetings:** Mayor Adrain Dudley informed the Council that an outside agency had agreed to reimburse the Town for the purchase of A/V equipment discussed in the two prior Council meetings. Mayor Dudley asked for permission to purchase the equipment on the Town Visa. Council member Kelly Rolen motioned for the Mayor to purchase A/V equipment for the Town Council meetings with the understanding the amount will be reimbursed by an outside agency. The motion was seconded by Council member Cheryl Ivey. **The motion passed by a 5-0 vote of the Council with Mayor Dudley abstaining.**
- D. Police Vehicles:** Council member Kelly Rolen updated the Council on 3 police vehicle for sale by the Butler Police Department. Mayor Dudley requested that Council members Kelly Rolen and Dan Celmer, along with the Town Clerk schedule an in-person viewing with the Police Chief of Butler.
- E. Resolution No. 05-04082021: Authorizing The Mayor To Declare Three Police Department Vehicles As Surplus And To Sell, Convey or Otherwise Dispose Of**

The Same In Accordance With Resolutions And Ordinances Pertaining To Surplus Property. Mayor Adrain Dudley motioned to accept the first reading of Resolution No. 05-04082021. The motion was seconded by Council member Kelly Rolen. **The motion passed by a unanimous vote of the Council.**

Resolution No. 05-04082021: Authorizing The Mayor To Declare Three Police Department Vehicles As Surplus And To Sell, Convey or Otherwise Dispose Of The Same In Accordance With Resolutions And Ordinances Pertaining To Surplus Property. Mayor Adrain Dudley motioned to approve Resolution No. 05-04082021. The motion was seconded by Council member Kelly Rolen. **The motion passed by a unanimous vote of the Council.**

- F. **Zoom Account For Town:** Town Clerk informed Council members that Zoom account for Town had been purchased as previously agreed upon by the Council.
- G. **AED Supplies:** Town Clerk informed Council members that AED supplies for the Town's defibrillators had been purchased, delivered and installed as previously agreed upon by the Council.
- H. **2020 Election Worker Pay:** Town Clerk informed Council members that all election workers from the 2020 election have been paid as previously agreed upon by the Council.
- I. **Notary Supplies:** Town Clerk informed Council members that public notary supplies for the Town Clerk and Court Clerk had been ordered as previously agreed upon by the Council.

XI. NEW BUSINESS

- A. **FY 2021 Town Budget Proposal:** Mayor Adrain Dudley discussed the process of formulating the budget with the Budget & Finance Committee before going through the proposed budget and opening the matter for discussion.
- B. **Resolution No. 04-04082021: Resolution Adopting The Annual Budget Of The Town Of Lake View For Fiscal Year 2021** Mayor Adrain Dudley motioned to accept the first reading of Resolution No. 04-04082021. The motion was seconded by Council member Kelly Rolen. **The motion passed by a unanimous vote of the Council.**

Resolution No. 04-04082021: Resolution Adopting The Annual Budget Of The Town Of Lake View For Fiscal Year 2021 Mayor Adrain Dudley motioned to adopt the Resolution No. 04-04082021. The motion was seconded by Council member Kelly Rolen. **The motion passed by a unanimous vote of the Council.**

- C. **New Town Attorney:** Mayor Dudley discussed the qualifications of law firm Hand Arendall Harrison Sale LLC. Mayor Adrain Dudley discussed the cost benefits for the Town. The discussion was then opened to Council members. Council member Kelly Rolen motioned to enter into contract with Hand Arendall Harrison Sale LLC. The motion was seconded by Council member Dan Celmer. **The motion passed by a unanimous vote of the Council.**
- D. **Avenu Contract Renewal:** Mayor Adrain Dudley informed the Council that the contract with Avenu Insights & Analytics was up for renewal. The Town Clerk then outlined the services currently conducted on behalf of the Town of Lake View by Avenu Insights & Analytics and new services being considered. Item will be tabled for further discussion

during the next Council meeting.

- E. June 18, 2021 CRE Training for Town Clerk:** Town Clerk informed the Council of a one-day training course for continuing education credit for his CRE certification. Class takes place on June 18, 2021 and costs \$200.00. Mayor Adrain Dudley motioned for the class fee to be paid. The motion was seconded by Council member Doug Beaulieu. **The motion passed by a unanimous vote of the Council.**
- F. Alabama Conference of Black Mayors Annual Meeting:** Mayor Dudley informed the Council that he would attend the Alabama Conference of Black Mayors Annual Meeting in Tuskegee, AL on April 9, 2021. The conference registration fee was paid by the Mayor directly.
- G. Lawn Care Bids:** Three lawn care bids from Alabama Professional Services, Landscape Workshop and J&D Lawn Care were reviewed by the Council. J&D Lawn Care's bid was chosen after discussion. Council member Kelly Rolan motioned for the bid to be accepted. The motion was seconded by Mayor Adrain Dudley. **The motion passed by a unanimous vote of the Council.**
- H. 2021 ALM Annual Convention Lodging:** Discussion regarding lodging for Mayor Adrain Dudley and Council member Kelly Rolan for the 2021 ALM Annual Convention. The amount for the lodging is \$971.10. Cheryl Ivey lodging amount be paid. The motion was seconded by Council member Doug Beaulieu. **The motion passed with a 4-0 vote of the Council with Council member Kelly Rolan and Mayor Adrain Dudley abstaining.**

XII. COMMITTEES AND BOARDS OF THE COUNCIL

- A. Budget and Finance Committee:** No report.
- B. Board of Adjustments:** Chairman of the Board Ben Hudson updated Mayor Adrain Dudley on the status of a variance for livestock (chicken). He and George Pickle have not located an ordinance regarding this matter but will continue to look for one.
- C. Planning & Zoning:** Committee member Jolly discussed the previous meeting and the need for an additional member.
- D. GUSC:** No update.
- E. Police Relations:** Announcement of a Spring Fling on May 8, 2021 and partnering with Police Clerk Pam Kirsch. Volunteers still are needed.
- F. Horizons:** Council member Kelly Rolan announced the next meeting date for April 15, 2021. Items to be discussed will be recreational parks, outdoor warning system and saferoom for Town Hall.

XIII. PUBLIC COMMENT(S)

Resident asked if there were additional meeting signs available to post in other areas of the community. Mayor Dudley stated the current signs could be split and posted in the Million Dollar Lake community of Lake View.

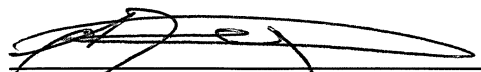
XIV. COUNCIL COMMENTS

1. **Doug Beaulieu:** Council member Beaulieu asked George Pickle to obtain quotes for the HVAC units and thanked him for agreeing to do so.
2. **Dan Celmer:** Council member Celmer thanked Council member Hudson on his assistance with the budget, as well as all others who assisted him.
3. **Ben Hudson:** Council member Ben Hudson thanked audience for attending.
4. **Cheryl Ivey:** Council member Cheryl Ivey thanked residents for watching the stream online.
5. **Kelly Rolen:** Council member Kelly Rolen thanked audience for attending.
6. **Mayor Adrain Dudley:** Mayor Adrain Dudley commented on several topics:
 - The Mayor Dudley discussed the current Xerox contract expiring soon and will need to be discussed and decided on shortly.
 - Mayor Dudley updated the Council on a previous payment to Encompass 360 in the amount of \$15,000 for development of a saferoom for Town Hall. Business will honor the payment and agreement to assist with planning saferoom.
 - Mayor Dudley announced that WARC is offering free leadership training classes in May. Mayor Dudley instructed Town Clerk to forward information to Council members.
 - Mayor Dudley stated he will meet with business owner Chris Creek concerning a noise ordinance on April 12, 2021.
 - Mayor Dudley gave an updated on the non-working streetlights on Central Park Dr. Alabama Power will replace bulbs in each light that is marked.
 - Mayor Dudley informed Council members of local resident who was displaced due to a hazmat incident. The resident requires help with the boarding of her dog. Mayor Dudley asked if interested residents or Council members would help with four days of boarding. Pledges were made by various Council members and residents to help and will be handled by Police Clerk Pam Kirsch.

Mayor Adrain Dudley motioned to change the regularly scheduled Council meeting from May 13, 2021 to May 6, 2021 due to several members not being able to attend. The motion was seconded by Council member Kelly Rolen. **The motion passed by a unanimous vote of the Council.**

- XV.** Next regularly scheduled meeting will be May 6, 2021. Work Session will begin at 5:30 p.m. and Council meeting will begin at 6:30 p.m.
- XVI. Adjournment:** Motion to adjourn was made by Mayor Adrain Dudley and seconded by Council member Kelly Rolen. The meeting was adjourned at 8:32 pm.

ATTEST:


Adrain Dudley PhD, Mayor

Cortez Rice
Cortez Rice, Town Clerk

