



**Town of Lake View
Council Meeting Minutes**

February 11, 2021

6:30 p.m.

Lake View Municipal Complex

Mission: To promote ethical and responsive municipal government which provides its citizenry with high-quality municipal services in an efficient and cost-effective manner.

- I. **CALL TO ORDER:** The meeting was called to order at 6:31 p.m. by Mayor Adrain Dudley.
- II. **INVOCATION AND PLEDGE OF ALLEGIANCE:** The invocation was led by Jan Smith.
- III. **ROLL CALL:** Those present were Mayor Adrain Dudley and Council members Doug Beaulieu, Dan Celmer, Ben Hudson, Cheryl Ivey and Kelly Rolen.
- IV. **APPROVAL OF CONSENT AGENDA:** Motion made by Mayor Dudley to approve the consent agenda. The motion was seconded by Council member Doug Beaulieu. **The motion passed by a unanimous vote of the Council.**
- V. **PAYMENT OF BILLS:** Mayor Dudley motioned for the payment of bills from the consent agenda. The motion was seconded by Council member Cheryl Ivey. **The motion passed by a unanimous vote of the Council.**
 - A. **The following bills were approved to be paid:**
 1. Tire Pros -\$317.34
 2. Dave's Pest Control -\$75.00
 3. LETS Access (Municipal Court) -\$300.00
 4. LETS Access (Police Department) -\$300.00
 5. AT&T -\$301.94
 6. Bancorp -\$1,339.22
 7. WEX -\$1,295.14
 8. Pitney Bowes (Postage) -\$117.26
 9. Pitney Bowes (Equipment Lease) -\$82.74
 10. Xerox (Police Dept.) -\$91.82
 11. Xerox (Town Hall) -\$198.53
 12. Btech -\$1,093.75
 13. January Invoice for Town Attorney -\$1460.00
 14. Xerox -\$202.70
 15. Comcast -\$404.43
 16. Visa -\$311.10
- VI. **APPROVAL OF PREVIOUS MINUTES:** Mayor Dudley motioned for the minutes from the previous Council session read during the work session be approved with stated corrections. The motion was seconded by Council member Kelly Rolen. **The motion passed by a unanimous vote of the Council.**

VII. DEPARTMENTAL BUSINESS

A. Building Inspector: Building Inspector George Pickle reported several new building permit applications submitted for the month of February. Applications were processed by Town Clerk and forwarded to proper County officials for ad valorem tax filing.

B. Police Department: Police Chief Eddie Frederick reported the following stats for the month of January 2021:

- 3 arrest for outstanding warrants
- 41 assists and contacts
- 38 calls from the corporate limits
- 6 calls from the police jurisdiction
- 3 calls outside the police jurisdiction
- 1 DUI arrest
- 2 drug arrest
- 7 false alarm calls
- 9 offense reports taken
- 5,645 miles driven
- 1 miscellaneous arrest
- 2 outside agency assist
- 2 traffic accidents
- 6 traffic citations
- 8 traffic stops
- 3 warrants checked
- 2 warrants served

2020 Yearly Totals:

- 48 NCIC arrests
- 782 assists and contacts
- 306 calls from the corporate limits
- 315 calls from the police jurisdiction
- 23 calls outside the police jurisdiction
- 118 call to Petro gas station
- 23 domestic violence calls
- 5 DUI arrests
- 12 drug arrests
- 41 false alarm calls
- 2 felony cases
- 83 offense reports taken
- 73,709.5 miles driven
- 10 non-traffic citations
- 33 on-view arrests
- 24 miscellaneous arrests
- 26 outside agency assists
- 72 traffic accidents
- 441 traffic citations
- 202 traffic stops
- 48 warrants checked
- 19 warrants served

Police Chief Eddie Frederick reported his squad car was involved in car accident while

issuing a traffic citation. The vehicle is currently awaiting a repair quote at a local dealership. The Council will be updated as new information is made available.

C. Magistrate: Magistrate Dionne Sanders reported the following stats:

- 43 court summonses mailed on February 5, 2021.
- The online municipal court payment portal Five Points Payments collected \$857 for the month of January 2021.
- 16 in-person citation payments totaling \$2,723.50 were made during January 2021.

D. Town Clerk: Town Clerk Cortez Rice reported the following stats for January 2021:

- \$131,115.21 in revenue
- \$34,693.18 in expenditures
- Gross profit of \$96,422.03

VIII. OLD BUSINESS

A. Audio/Video Equipment for Council Meetings: Mayor Adrain Dudley updated the Council on audio/video equipment for recording and live streaming council meetings. The Mayor discussed streaming council meetings to the Town's YouTube and Facebook pages. The Mayor added that the new equipment would need a new laptop. Council members Dan Celmer and Kelly Rolan agreed that a laptop should be purchased powerful enough to control the new audio/video setup. The need for the computer monitors with webcams for virtual meetings was also discussed for Town personnel. The items were tabled for future discussion.

B. Awning: Council member were given images showing the ongoing damage the decking due to a lack of an awning. Images revealed mold growth and possible structural damage from moisture exposure. Mayor Dudley motioned to have the Town's structural engineer, Keith Hager and George Pickle evaluate the area to advise on contracting cost to repair. The motion was seconded by Council member Ben Hudson. The motion passed by unanimous vote of the Council.

C. IT Estimate from RJ Young: Council member Kelly Rolan discussed three quotes for IT and server service from Btech, Clearwinds and RJ Young. Mr. Rolan outlined the cost for services from each and added the need for a new server for the Town based on recommendations from RJ Young and Clearwinds. Mayor Adrain Dudley requested that Council members Kelly Rolan and Ben Hudson obtain a detailed quote from Clearwinds and Btech on cost of a new server for the Town. Issued tabled until additional information is available.

D. Tuscaloosa County Jail Contract Update: Mayor Adrain Dudley updated the Council on the signing of new contracts for jail and dispatch.

E. Health Insurance from United Health Care for Town Staff: Town Clerk, Cortez Rice presented insurance quote for Town staff from United Health Care and informed the Council that Altura Health Share had been contacted per request from the Lake View Police Department. Altura Health Share does not offer group coverage. Council member Cheryl Ivey suggested contacting Viva Health Insurance for additional quote. Item tabled for a future discussion pending outcome of annual audit and budget submission.

IX. NEW BUSINESS

- A. **West Alabama Mayors Association Annual Dues:** Dues West Alabama Mayors Association need to be submitted. Dues are based on population, and for the Town of Lake View the fee would be \$100.00. Membership would be for Mayor Adrain Dudley. Council member Kelly Rolen motioned for dues to be paid. The motion was seconded by Council member Cheryl Ivey. The motion passed by 5-0 majority vote of the Council, with Mayor Dudley abstaining.
- B. **Tuscaloosa County Commission Decedent Transport Invoice for November 2020:** Invoice is delinquent due to lack of access to file during transition period. Invoice is for \$520.00. Mayor Adrain Dudley motioned for the invoice to be paid. The motion was seconded by Council member Cheryl Ivey. The motion passed by a unanimous vote of the Council.
- C. **Tuscaloosa County Commission Jail Invoice for 4th Qtr of FY 2020:** Invoice is delinquent due to lack of access to file during transition period. Invoice is for \$5,018.75. Mayor Adrain Dudley motioned for the invoice to be paid. The motion was seconded by Council member Cheryl Ivey. The motion passed by a unanimous vote of the Council.
- D. **Tuscaloosa County Commission Jail Invoice for 1st Qtr of FY 2021:** Invoice received in the amount of \$5,269.69 for jailing fees. Mayor Adrain Dudley outlined the new billing rate per recently signed jail contract. Mayor Adrain Dudley motioned for the invoice to be paid. The motion was seconded by Council member Cheryl Ivey. The motion passed by a unanimous vote of the Council.
- E. **Tuscaloosa County Commission Dispatch Invoices for 1st and 2nd Qtr of FY 2021:** Invoice received in the amount of \$11,750.00 for dispatch fees. Mayor Adrain Dudley outlined the new billing rate per recently signed dispatch contract. Mayor Adrain Dudley motioned for the invoice to be paid. The motion was seconded by Council member Cheryl Ivey. The motion passed by a unanimous vote of the Council.
- F. **Central Paper Company Inc Purchase Order:** Mayor Adrain Dudley briefed the Council on Central Paper Company Inc becoming the new supplier of cleaning and bathroom supplies for the Town and the first invoice for supplies totaling \$175.35.
- G. **Certified Revenue Examiner Training for Town Clerk:** Mayor Adrain Dudley discussed the continuing education requirements for the Town Clerk to maintain his Certified Revenue Examiner certification active. The next training class will take place in April. Mayor Adrain Dudley motioned to pay for the class. The motion was seconded by Council member Ben Hudson. The motion passed by a unanimous vote of the Council.
- H. **Town Hall iPad Reimbursement/Replacement:** Mayor Adrain Dudley informed the Council that the Town had been reimbursed for a missing iPad and iPhone.
- I. **Town Clerk Fall Training Through WARC Sponsorship:** Mayor Adrain Dudley discussed the Fall training through the Municipal Clerk Training Institute will be paid for by the West Alabama Regional Commission.
- J. **Electrical Safety Repairs/Concerns:** Council members were provided with copies of images showing various electrical issues around Town Hall. Council member Dan Celmer requested that the Building Inspector review all issues and give his assessment. Mr. Pickle agreed to review and offer his assessment for repairs needed.

X. COMMITTEES AND BOARDS OF THE COUNCIL

- A. **Budget and Finance Committee:** Council member Ben Hudson updated the Council on next meeting of committee on February 17th, 2021. The ongoing items are the creation of the FY 2021 budget for the Town and to get an early start on the FY 2022 budget.
- B. **Board of Adjustments:** Chairman of the Board Ben Hudson stated he had been working with Building Inspector George Pickle on required meetings and none were needed at this time.
- C. **Planning & Zoning:** Committee member, Mr. Jolly informed the Council that an introductory meeting was held on January 25th, 2021. Mr. Jolly also stated that there were 45 new construction projects in 2020. The next meeting will be held on February 22nd, 2021 at 7:00pm and include a public hearing for final plat for Wrey Point. Mayor Adrain Dudley stated that there was still a need for 1 additional member to the committee. Any interested member should contact him directly.
- D. **GUSC:** Council member Cheryl Ivey stated that there are currently no members on GUSC and asked if the positions could be filled. Mrs. Ivey and Mayor Adrain Dudley agreed to coordinate meeting to discuss this issue at later date.
- E. **Police Relations:** Council member Dan Celmer stated he would like an additional 3-4 members and expressed the desire to have a diverse committee.
- F. **Horizons:** Council member Kelly Rolan expressed the need for additional members. Mr. Rolan stated he had recently met with state representatives and grant money is available for construction of parks. Any interested party should contact Mr. Rolan directly.

XI. PUBLIC COMMENT(S)

Resident requested an updated on the status of a noise ordinance. Mayor Adrain Dudley stated he had located an unenacted ordinance and distributed copies for anyone in attendance. The Mayor asked for feedback in crafting a new ordinance.

XII. COUNCIL COMMENTS

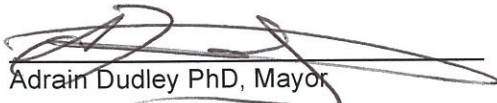
1. **Doug Beaulieu:** Council member Beaulieu had no additional comment.
2. **Dan Celmer:** Council member Celmer thanked audience for attending the Council meeting.
3. **Ben Hudson:** Council member Ben Hudson commented on updates to the calendar located on the Town's website and the Town's Facebook page.
4. **Cheryl Ivey:** Council member Cheryl Ivey distributed a packet regarding HOA Improvement District Fees from CMA. Mrs. Ivey would like clarification on the fee's purpose and use.
5. **Kelly Rolan:** Council member Kelly Rolan thanked the audience for attending.
6. **Mayor Adrain Dudley:** Mayor Adrain Dudley commented on several topics:
 - The Mayor posted contact information for state representatives on the Town's Facebook page. This information was received during his participation at Advocacy Day. The Mayor stressed the importance of resident of both counties in which Lake View resides to reach out to their representatives.

- Municipal Debris Removal Fund Invoice from AMIC was outlined by the Mayor. The invoice and an accompanying agreement were recently received and would assist the Town with debris removal resulting from a tornado or storm. The invoice was for \$1500.00 and due March 1st, 2021. Council member Cheryl Ivey motioned for the invoice to be paid and to apply for membership into the program. The motion was seconded by Council member Ben Hudson. **The motion passed by unanimous vote of the Council.**
- AT&T account was able to be changed over to Mayor after several attempts.
- The Town has a YouTube channel.
- Meeting notice requirements per state code 36-25-A-3 states that notices only have to be posted at City Hall or corporate headquarters. Welcomed any additional posting site recommendations from residents.
- Addressed question about need for a forensic audit for the Town of Lake View. Per advice from the Alabama Department of Public Examiners of Public Accounts, if yearly audits have been regularly done and no gross financial misconduct has been found, no forensic audit is necessary.
- Facebook post revealing account number for Town's banking account.

XIII. Next regularly scheduled meeting will be March 11, 2021. Work Session will begin at 5:30 p.m. and Council meeting will begin at 6:30 p.m.

XIV. **Adjournment:** Motion to adjourn was made by Council member Dan Celmer and seconded by Council member Kelly Rolan. The meeting was adjourned at 8:41 pm.

ATTEST:


Adrain Dudley PhD, Mayor


Cortez Rice, Town Clerk

