



**Town of Lake View  
Council Meeting Minutes**

January 14, 2021

6:30 p.m.

Lake View Municipal Complex

**Mission:** To promote ethical and responsive municipal government which provides its citizenry with high-quality municipal services in an efficient and cost-effective manner.

- I. **CALL TO ORDER:** The meeting was called to order at 6:30 p.m. by Mayor Adrain Dudley.
- II. **INVOCATION AND PLEDGE OF ALLEGIANCE:** The invocation was led by Mayor Adrain Dudley.
- III. **ROLL CALL:** Those present were Mayor Adrain Dudley and Council members Doug Beaulieu, Dan Celmer, Ben Hudson and Kelly Rolén. Council member Cheryl Ivey was absent.
- IV. **APPROVAL OF CONSENT AGENDA:** Motion made by Mayor Dudley to approve the consent agenda. The motion was seconded by Council member Doug Beaulieu. **The motion passed by a unanimous vote of the Council.**
- V. **PAYMENT OF BILLS:** Mayor Dudley motioned for the payment of bills from the consent agenda. The motion was seconded by Council member Kelly Rolén. **The motion passed by a unanimous vote of the Council.**
  - A. **The following bills were approved to be paid:**
    1. Bancorp: \$1,339.22
    2. Visa: \$802.71
    3. Jan-Pro: \$250.00
    4. Comcast Business: \$214.55
    5. Btech: \$176.00
    6. Xerox: \$135.22
    7. Employment Screening Services: \$77.40
    8. Pitney Bowes: \$41.50
- VI. **APPROVAL OF PREVIOUS MINUTES:** Mayor Dudley motioned for the minutes from the previous Council session read during the work session be approved with stated corrections. The motion was seconded by Council member Ben Hudson. **The motion passed by a unanimous vote of the Council.**
- VII. **DEPARTMENTAL BUSINESS**
  - A. **Building Inspector:** Building Inspector George Pickle reported being contacted by the Census Bureau to assist in finalizing their report for the Town of Lake View. He reported 10 new building permit applications submitted for the month of January, totaling over \$16,000.00. He mentioned a new Wrey Point plat that will add 23 lots.
  - B. **Police Department:** Police Chief Eddie Frederick reported the following stats for the month of

December 2020:

- 1 arrest for outstanding warrants
- 29 assists and contacts
- 34 calls from the corporate limits
- 10 calls from the police jurisdiction
- 1 call outside the police jurisdiction
- 1 domestic violence call
- 1 DUI arrest
- 1 drug arrest
- 4 false alarm calls
- 3 offense reports taken
- 7,766.8 miles driven
- 1 miscellaneous arrest
- 3 traffic accidents
- 13 traffic citations
- 20 traffic stops
- 1 warrant checked
- 0 warrants served
- December 5<sup>th</sup>, 2020, Officer Edmonds recovered miscellaneous stolen items

Police Clerk Pamela Kirsch discussed the need for a locksmith to open a small safe in the police office. Mrs. Kirsch proposed the need for a large safe. She also recommended adding data storage for police officers' body cam footage and a camera to take pictures of evidence. Council member Kelly Rolan asked for more detail on the specific guidelines or requirements of the larger safe.

- C. Magistrate:** Magistrate Dionne Sanders reported the following stats:
- 69 court summonses mailed on January 11, 2021, bringing the docket current when court resumes on January 19, 2021.
  - The online municipal court payment portal Five Points Payments collected \$3,953 for the 2020 calendar year.
  - For the 1<sup>st</sup> Quarter of fiscal year 2021, 5 in-person payments were made for traffic citations and warrants, totaling \$2,045.
- D. Town Attorney:** Attorney Jim Stevens reported that progress was being made concerning the renegotiating of the jail contract with the Tuscaloosa County Sheriff's Department.
- E. Town Clerk:** Town Clerk Cortez Rice reported the following stats for 1<sup>st</sup> Qtr. FY 2021:
- \$63,374.07 in revenue
  - \$97,943.90 in expenditures
  - Gross profit of -\$34,570
  - General Fund balance of \$531,652.41 on 12/31/20

## VIII. OLD BUSINESS

- A. Audio/Video Equipment for Council Meetings:** Mayor Adrain Dudley updated the Council on audio/video equipment for recording and live streaming council meetings. The Mevo Start streaming camera was suggested along with a ¾ inch wired omnidirectional mic.
- B. Awning:** Council member Doug Beaulieu provided an image of what potential repairs would look like per the contractor Jesse James Construction. Council member Doug

Beaulieu stated that no additional information had been provided at this time.

- C. **Tuscaloosa County Jail Contracts:** Mayor Adrain Dudley spoke in greater detail on the previous statements by attorney Jim Stevens concerning the ongoing renegotiating of the Tuscaloosa County Jail contracts. Mayor Dudley added the need to include provisions for prisoners concerning COVID-19 was paramount to negotiations and he would provide further detail when new information was available.
- D. **IT Estimates:** Mayor Adrain Dudley updated the Council on meeting with a new IT firm, RJ Young, to provide IT and additional office support to Town Hall.
- E. **Flagpole Repair:** Mayor Adrain Dudley presented a quote from Flagpoles Etc. for \$1300 to repair the flagpole outside Town Hall.

## IX. NEW BUSINESS

- A. **AAMCA Membership Dues:** Dues for the Alabama Association for Municipal Clerks & Administrators needs to be paid. Dues are based on population, and for the Town of Lake View the fee would be \$50.00. Membership would be for Town Clerk's professional development and training. Council member Dan Celmer motioned for dues to be paid. The motion was seconded by Council member Kelly Rolan. The motion passed by a unanimous vote of the Council.
- B. **Municipal Workers Compensation Fund Inc. Invoice:** Annual invoice for current year is delinquent due to lack of access to file during transition period. Invoice is for \$6,391.00 The town would be eligible for up to a 10% discount for implementing various medical, drug and alcohol policies. Council member Doug Beaulieu motioned for the invoice to be paid. The motion was seconded by Council member Ben Hudson. The motion passed by a unanimous vote of the Council.
- C. **Health Insurance Benefits for Town Employees:** Preliminary report on quotes for healthcare coverage through Blue Cross Blue Shield of Alabama for employees was given by the Town Clerk followed by a brief Q&A from Council members. Mayor Adrain Dudley asked that the item be workshopped further and that an update be made available at the next Council meeting.
- D. **State-Sponsored Retirement Plan for Town Employees:** Mayor Adrain Dudley outlined the requirements for the Town to become a member of the Retirement Systems of Alabama Decision is tabled until after the audit is completed.
- E. **Tuscaloosa County Commission Decedent Transport Invoices:** There are two open invoices for decedent transport for July and August of 2020 from the Tuscaloosa County Commission's office for \$320.00 each totaling \$640.00. Council member Ben Hudson motioned for invoices to be paid. The motion was seconded by Council member Dan Celmer. The motion passed by unanimous vote of the Council.
- F. **Magistrate Training:** Mayor Adrain Dudley discussed the need for the newly hired Magistrate to be trained. The training session for Magistrates \$250.00. The motion was seconded by Council member Doug Beaulieu. The motion passed by unanimous vote of the Council.
- G. **New Mailbox for Town Hall:** Mayor Adrain Dudley discussed the need for a new and more secure mailbox for Town Hall. Council member Doug Beaulieu will reach out to the HOA to confirm requirements and restrictions for a new mailbox. Item tabled for

future meeting pending additional information.

- H. **New Phone for Town Hall:** Mayor Adrain Dudley spoke about the need to purchase a phone for Police Chief Eddie Frederick as well as a more efficient fax machine. Mayor Dudley and Council member Kelly Rolan commented that it would be better to wait until a new IT firm is selected before moving forward. Item tabled for future meeting.
- I. **Safe Deposit Box:** Town Clerk Cortez Rice spoke about the Town getting a safe deposit box at the local banking institution for storing sensitive documents (i.e., car titles). Council member Doug Beaulieu added that the Fire Department has a safe deposit box with the same banking institution, and he would forward the rates and box sizes to the Town Clerk for review. Item tabled for future discussion.
- J. **Cleaning Cart Barn:** Mayor Adrain Dudley discussed the need to clean and organize the cart barn (storage) building. Building Inspector George Pickle stated that any items removed belonging to the Town must be documented per state guidelines. Council member Ben Hudson suggested opening the space for residents to view during the day. Item tabled for future discussion.
- K. **Plumbing Repairs for Town Hall:** Town Clerk Cortez Rice outlined various plumbing repairs needed to Town Hall. The items in need of repair include water pressure, the kitchen sink's drain and floor sink, toilet in the police department and a toilet located in the women's public restroom. Estimates for repair will be gathered and items will be brought before Council at a future meeting.
- L. **Police Department Evidence Supplies:** Police Clerk Pamela Kirsch presented a list of vital evidence supplies the police department is requesting be ordered. The items include crime scene tape, evidence bags and confiscated weapons bags. The invoice for these items would total \$297.35. Council member Dan Celmer motioned for the evidence supplies to be ordered. The motion was seconded by Mayor Adrain Dudley. **The motion passed by unanimous vote of the Council.**
- M. **Authorize Town Clerk as Authorized Business Associate:** Mayor Adrain Dudley discussed the need to authorize the Town Clerk as an authorized business associate of the Town. Mayor Adrain Dudley motioned for the Council to authorize Town Clerk Cortez Rice as an authorized business associate for the Town of Lake View. The motion was seconded by Council member Ben Hudson. **The motion passed by a unanimous vote of the Council.**
- N. **Police Chief Training:** Mayor Adrain Dudley detailed the Chief of Police Winter Conference scheduled for February 15<sup>th</sup> -17<sup>th</sup>, 2021. The conference registration cost is \$200.00. The hotel reservation for the conference is \$469.00. In addition to the conference and hotel, Chief Frederick's annual membership fee for the Alabama Association of Chiefs of Police is due. The invoice for the membership is \$100.00. Council member Dan Celmer motioned for the conference registration fee, hotel reservation and annual membership fee be paid. The motion was seconded by Council member Ben Hudson. **The motion passed by unanimous vote of the Council.**

#### X. **COMMITTEES AND BOARDS OF THE COUNCIL**

- A. **Planning & Zoning Committee:** Mayor Adrain Dudley updated the Council on the current state of affairs with the committee. Peggy Hocutt will continue to chair the committee. The committee will meet the 4<sup>th</sup> Monday of each month through September.

Mayor Dudley commented that the committee will need 9 members but currently only has 8. The count will move to 7 after the Mayor joins. Mr. Pickle was asked if being on one committee excluded someone from being on another. Mr. Pickle explained that the only conflict would be if a member of the Planning & Zoning Committee wished to join the Board of Adjustments.

- B. Police Relations Board:** Mayor Adrain Dudley asked for participation from the community. Mayor Dudley reiterated the desire to have a diverse committee made up of various ages.
- C. Budget and Finance Committee:** Council member Ben Hudson announced the first meeting would take place at Town Hall on January 21, 2021 at 5:30 pm Mayor Adrain Dudley stated his goal is for the Town to have 4 budgets for the 2021 FY -- one for the Town, building department, police department and Magistrate.
- D. Board of Adjustments:** Chairman of the Board Ben Hudson stated he had been working with Building Inspector George Pickle on required meetings and none were needed at this time. Mr. Hudson requested that any residents interested in joining the Board of Adjustments please contact him.
- E. Horizons Board:** Council member Kelly Rolan detailed the mission of the Horizons Board, which is to improve or add recreational spaces to the Town of Lake View. The Board will seek development funds from the state, federally or otherwise. Mr. Rolan asked any interested residents to please contact him.

#### **XI. PUBLIC COMMENT(S)**

- 1. Resident who resides at Downing Park Circle complained about Comcast leaving large open boxes on property. Building Inspector George Pickle informed the resident he would reach out to the builder regarding the issue.
- 2. Resident complained about train noise in the neighborhood and the possibility of sound barriers. Mayor Dudley explained a noise ordinance would need to be passed. The ordinance would need to be enforced evenly throughout the Town, not just for the train.
- 3. Resident asked for an update on the sewer lawsuit. Mayor Adrain Dudley stated a court date was scheduled for January 15<sup>th</sup>, 2021. Attorney Jim Stevens commented that the date had been changed. The rescheduled court date was not known by Mr. Stevens.
- 4. Resident asked if there was a GUS Board or commission. Mayor Adrain Dudley stated there is a GUS Commission-to which members can be appointed. At this time, there have been no appointments made.

#### **XII. COUNCIL COMMENTS**

- 1. **Doug Beaulieu:** Council member commented that he was glad to have the new Town employees aboard.
- 2. **Dan Celmer:** Council member Dan Celmer seconded council member Doug Beaulieu's remarks about the new employees. Mr. Celmer commented that, as Chairman of the Police Relations Board, we would welcome any interested parties to join.
- 3. **Ben Hudson:** Council member Ben Hudson commented on his shared concerns regarding

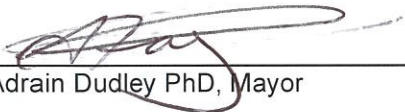
the current sewer system issues. Mr. Hudson then offered to continue to assist Mayor Dudley with the Town's social media platforms and webpage.


4. **Cheryl Ivey:** Absent.
5. **Kelly Rolan:** Council member Kelly Rolan thanked the audience for attending.
6. **Mayor Adrain Dudley:** Mayor Dudley thanked the new employees for their hard work. Mayor Dudley thanked Council member Kelly Rolan for his assistance with the revision of the Policy and Procedure Manual; Council member Ben Hudson for his help with the Town's website and social media accounts; Building Inspector George Pickle for his assistance; and Police Chief Eddie Frederick with helping Police Clerk Pamela Kirsch acclimate to her new position.

**XIII.** Next regularly scheduled meeting will be February 11, 2021. Work Session will begin at 5:30 p.m. and Council meeting will begin at 6:30 p.m.

**XIV. Adjournment:** Motion to adjourn was made by Mayor Adrain Dudley and seconded by Council Member Dan Celmer. The meeting was adjourned at 8:41 pm.

**ATTEST:**

  
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Adrain Dudley PhD, Mayor

  
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Cortez Ride, Town Clerk

