

Town of Lake View  
Council Meeting  
Minutes  
11-15-2018  
6:30 p.m.

1. Call to Order – Paul A. Calhoun at 6:35 p.m.
  - a. Invocation – Ben Hudson
  - b. Pledge of Allegiance - Everyone
  
2. Roll Call –  
Toni Braddy – yea  
Nancy Ray – yea  
Vivian Bean – yea  
Brad Cook – yea  
Jan D. Smith – yea  
Paul A. Calhoun – yea  
**All Present**
  
3. Approval of the Consent Agenda (**DISCUSSED IN WORKSHOP**)
  - a. ADS Security (Quarterly invoice) \$219.51
  - b. Porters Termonox (Annual termite contract renewal) \$200.00
  - c. Office Depot (Full set of Ink/Toner, black, blue, yellow, magenta for Mayor) \$348.25
  - d. Office Depot (White Cardstock for Police Clerk, black ink for Chief Frederick) \$27.17
  - e. Pitney Bowes (Postage machine rental) \$110.91
  - f. Reimbursement for mileage and gas for Court Clerk - \$93.44
  - g. B-Tech (Monthly server backup \$110.00, Set up laptop for court \$250.00, Tech support \$31.25) total \$391.25
  - h. Drake Printers ( Wanted person envelopes for court) \$97.82 **Court fund**
  - i. Bains & Terry (Professional Services) \$ 775.00

**Motion** by Toni Braddy to approve the Consent Agenda without items “C” and “I” as amended.

**Second** by Jan D. Smith

Toni Braddy – yea

Nancy Ray – yea

Vivian Bean – yea

Brad Cook – yea

Jan D. Smith – yea

Paul A. Calhoun – yea

**Motion Passed**

**Motion** by Paul A. Calhoun to pay item “C” (Office Depot for ink) in the amount of \$348.25.

**Second** by Jan D. Smith

Toni Braddy – No

Nancy Ray – no

Vivian Bean – No

Brad Cook – yea

Jan D. Smith – yea  
Paul A. Calhoun – yea

**Motion Failed**

Vivian Bean asked for proof where it was approved for the Mayor to take a printer home for Town business.

Discussion was held on item “I”.

**Motion** by Jan D. Smith to pay item “I”, Mr. Terry’s bill.

**Second** by Brad Cook

Toni Braddy – No

Nancy Ray – No

Vivian Bean – No

Brad Cook – yea

Jan D. Smith – yea

Paul A. Calhoun – yea

**Motion Failed**

Vivian Bean asked why Jon Terry was at the workshop meeting. Paul A. Calhoun said he reached out to Mr. Toxey at least 15 times with no response, so he acted in the best interest of the Town when contacting Mr. Terry.

4. Approval of 9-13-18 Workshop/Council minutes, 9-20-18 and 10-2-18 Special workshop minutes and 10-11-18 workshop/council minutes.

**Motion** by Toni Braddy to approve minutes with adjustments.

**Second** by Vivian Bean

Toni Braddy – yea

Nancy Ray – Abstain

Vivian Bean – yea

Brad Cook – yea

Jan D. Smith – yea

Paul A. Calhoun – yea

**Motion Passed**

5. Approval of the Agenda and anything that needs to be added.

**Motion** by Jan D. Smith to approve the agenda with additions to new and old business.

**Second** by Paul A. Calhoun

Toni Braddy – yea

Nancy Ray – yea

Vivian Bean – yea

Brad Cook – yea

Jan D. Smith – yea

Paul A. Calhoun – yea

**Motion Passed**

**Motion** by Paul A. Calhoun to go into Executive Session to discuss personnel issues.

**Second** by Jan D. Smith

Toni Braddy – yea

Nancy Ray – yea

Vivian Bean – yea

Brad Cook – yea

Jan D. Smith – yea

Paul A. Calhoun – yea

**Motion Passed**

Executive Session at 6:52 p.m. Returned at 7:02 p.m.

**6. Department Business**

- a. Building Inspector – Report given.
- b. Police Department – Report given. Chief Frederick spoke about a communication grant.
- c. Court – Report given.
- d. Town Clerk – Report given.
- e. Attorney - None

**7. Old or Unfinished Business**

- a. Sewage issue – Brad Cook to check on application status with Tusc. Co. Dept. of Health. – Discussion was held.
- b. Town Attorney – Discussion was held.

**Motion** by Vivian Bean to hire Jim Standridge as the Town Attorney.

**Second** by Paul A. Calhoun

Toni Braddy – yea

Nancy Ray – yea

Vivian Bean – yea

Brad Cook – yea

Jan D. Smith – yea

Paul A. Calhoun – yea

**Motion Passed**

- c. Safe Room – Work is being held up because of the septic/sewer issue. Location of the safe room will be determined by that decision.
- d. VISA due date – The due date on the Visa account has been changed to avoid any late fees.
- e. Task Force – Have not had a meeting yet.
- f. Chickens – Paul has talked to the Parkers. Planning and Zoning committee is in place to give expertise in that matter. Paul said he does not feel it is the Council's place to make that decision. An official letter from the Mayor will go out stating to that effect.
- g. Police vehicle repair – Chief Frederick decided to leave the Tahoe (unit 908) at Express Oil Change to save money for the town with wrecker bills, hoping the Council would change their mind. Clerk to check and see if the town's insurance will cover towing the vehicle back to town hall.
- h. Jail Contract – Court clerk gave the number of days we have used. Court clerk to find out information on getting repaid from inmates.
- i. New desks for Clerks – TABLED
- j. Phone system – TABLED
- k. Speech recognition software – TABLED
- l. Employee evaluations – They are still being worked on.

- m. Nex21 Forms – Paul stated the forms need to be re-sent.
- n. Police policy and procedure manual – Vivian Bean stated she needs a copy for Council approval. Manuals are supposed to be approved and adopted when the Mayor and Council take office. Chief Frederick stated he needed it in writing. Chief Frederick also stated the policy and procedure manual was done eight years ago and has been updated.

Paul A. Calhoun read a letter from the Lakeview Fire Board concerning their new policy on removing trees in roadways.

8. New Business **(DISCUSSED IN WORKSHOP)**

- a. 2019 Severe Weather Preparedness Tax Holiday February 22-24, 2019 – Resolution 75-110818 attached.

**Motion** by Nancy Ray to suspend the order of business to accept the resolution on the first reading.

**Second** by Jan D. Smith

Toni Braddy – yea

Nancy Ray – yea

Vivian Bean – yea

Brad Cook – yea

Jan D. Smith – yea

Paul A. Calhoun – yea

**Motion Passed**

Paul A. Calhoun read Resolution 75-110818

**Motion** by Nancy Ray to accept Resolution 75-110818 as read.

**Second** by Jan D. Smith

Toni Braddy – yea

Nancy Ray – yea

Vivian Bean – yea

Brad Cook – yea

Jan D. Smith – yea

Paul A. Calhoun – yea

**Motion Passed**

- b. ChargeGuard Auto shut-off timer (police department).

**Motion** by Vivian Bean to purchase charge guards in the amount of \$70.00 per unit and installation in the amount of \$100.00 per unit, totaling \$680.00

**Second** by Paul A. Calhoun

Toni Braddy – yea

Nancy Ray – yea

Vivian Bean – yea

Brad Cook – yea

Jan D. Smith – yea

Paul A. Calhoun – yea

**Motion Passed**

c. Personnel related motions -

**Motion** by Toni Braddy for the Town of Lake View employees who regularly work 32 hours or more per week are classified full time, with the benefits of other fulltime employees.

**Second** by Vivian Bean

Toni Braddy – yea

Nancy Ray – yea

Vivian Bean – yea

Brad Cook – yea

Jan D. Smith – yea

Paul A. Calhoun – yea

**Motion Passed**

**Motion** by Toni Braddy for the Town of Lake View employees, who are non-exempt, will be paid for all hours worked up to 40 hours per week. Compensatory time is only earned in weeks in which the hourly employee works more than 40 hours a week.

**Second** by Vivian Bean

Toni Braddy – yea

Nancy Ray – yea

Vivian Bean – yea

Brad Cook – yea

Jan D. Smith – yea

Paul A. Calhoun – yea

**Motion Passed**

**Motion** by Toni Braddy that any Compensatory time that Town of Lake View non-exempt employees have as of November 18, 2018, will roll into their vacation time accrual.

**Second** by Vivian Bean

Toni Braddy – yea

Nancy Ray – yea

Vivian Bean – yea

Brad Cook – yea

Jan D. Smith – yea

Paul A. Calhoun – yea

**Motion Passed**

**Motion** by Toni Braddy that beginning November 15, 2018 non-exempt Lake View Town employees who work at Town Hall will be paid eight (8) straight hours when Town Hall is closed for a holiday.

**Second** by Vivian Bean

Toni Braddy – yea

Nancy Ray – yea

Vivian Bean – yea

Brad Cook – yea

Jan D. Smith – yea

Paul A. Calhoun – yea

**Motion Passed**

**9. Reports of Special Committees and Boards of Council**

- a. Planning and Zoning – Discussed changes that need to be made and assistance from certified planners.
- b. Budget and Finance – Items are late because of the Mayor.
- c. GUSC Board – No report.
- d. Police Relations – No report.
- e. Activities Committee – No report.

**10. Public Comment –**

Mike Fisher – Wanted to thank Eddie for his service. Mr. Fisher made a correction in his statement from the last meeting, there was a mistake and the health department does not have the application for the septic tank.

Daniel Griffin – Spoke about the open forum meeting last month. Will have another meeting due to conflicts with the last one.

**11. Mayor and Council Member’s Business**

- a. Jan D. Smith – Thanked everyone for coming, wished everyone a Happy Thanksgiving.
- b. Toni Braddy – Spoke about being an elected official and having the responsibility of spending the town’s money wisely. Wished everyone a Happy Thanksgiving.
- c. Nancy Ray – Will contact the Brookwood FFA students about volunteering for community service after the holidays. Spoke about getting “No Littering” signs. Need to send official letter to Mr. Standridge within 10 days, informing him of being hired as town attorney.
- d. Brad Cook - Nothing
- e. Vivian Bean – I was here and voted to fire Jon Terry. I was not at the special meeting on 9-20-18. Asked for prayer for her daughter in law, stage 4 cancer. Thanked everyone for coming.
- f. Paul A. Calhoun – Thanked everyone for coming. Gave dates for upcoming meetings.

Motion by Jan D. Smith for Nancy to get “No Littering” signs.

Second by Vivian Bean

Toni Braddy – yea

Nancy Ray – yea

Vivian Bean – yea

Brad Cook – yea

Jan D. Smith – yea

Paul A. Calhoun – yea

Motion Passed

**12. Next Meetings**

Council	December 13, 2018 @ 6:30 p.m.	Workshop @ 5:30 p.m.
Court	November 20, 2018 @5:00 p.m.	
Planning Commission	November 26, 2018 @ 7:00 p.m.	
Budget and Finance	January 22, 2019 @ 5:45 p.m.	
Police Relation Committee	January 10, 2019 @ 5:30 p.m.	
GUSC Board		

**\*\* Ordinance 147**

**\*\* Resolution 76**

**Adjourned at 8:12 p.m.**

Approval Date: 12-13-18

Certification: Paul A. Calhoun  
Paul A. Calhoun, Mayor

Attest: Cheryl Self  
Cheryl Self, Town Clerk

